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## 2023-24 Sunset Heights Site Council Agenda

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**April 25, 2024**

**Members in attendance:**

**Parents:** Kelly Denton

**Certified Teachers:** Robert Johns, Nicole Leo, Stacy Harkins

**Classified Staff:** Nancy Kijewski

**Community Members:** Julie Garitson

**Administrators:** Rae Conelley, Phil Valentine, Kristy Esposito

**Call to Order**

**Time:** 3:19

**Welcome Mr. Greg Kaatz, Incoming Principal**  
**Introductions of Members**

**Approval of Minutes from the last meeting**

**Motion— Kelly Denton**

**Second— Stacy Harkins**

**Approved - Unanimous**

**School and District Updates**

**District—**

- Listen, Learn and Lead with Dr. Somers 4/30 at LHS, 6pm or 5/1 on You Tube
- Student Council PLUS Days 4/25, 4/26
  - Mrs. Yates will be receiving Advisor of the Year
- Spring District Basketball Tournaments begin next week for qualifying schools
- Staff Appreciation Week May 6-10; National Teacher Appreciation Day 5/7; National School Nurse Day 5/8
- Pride of Peoria Event 5/6
  - Nikki Lyon – Rookie of the Year
- Last Day of School 5/23
- Citizens Advisory Committee—final meeting held on 4/16, recommendation will be presented to board at tonight's meeting at 6 pm

**School—**

- LHS Feeder School Track Meet 4/26
- PTSO Family Game Night 4/26
- Field Days next week (Mon: 3-4; Wed: K-2; Thurs: 5-6; Fri: 7-8)
- 2<sup>nd</sup> Grade Tea at the White House 4/30
- Boys' Basketball Tournament, round 1 game 4/30 5 pm

- PTSO Meeting—May 1
  - Volunteer reception will occur at the meeting.
- Literari Book Fair May 1-8
- Concerts: Band 5/7, Choir 5/9
- Dr. Somers at Sunset Heights 5/9
- 8<sup>th</sup> Grade Promotion Ceremony 5/20
- Senior Walk 5/21, LHS Graduation 5/23
- Staffing updates—interviews have been taking place
  - 8<sup>th</sup> grade Science position filled
  - Art position posted
  - 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> interviews are being set up.

## **Student Achievement**

### **District—**

- AASA State Testing
- K-3 Offline Testing

### **School—**

- Student Achievement
  - 5<sup>th</sup> and 8<sup>th</sup> grade Science State Testing completed on 3/26, 3/28; AASA completed on 4/18, only remaining make ups this week
  - Instruction
    - Summer school
  - Social/Emotional
    - Attendance analysis

## **School/District Budget and Tax Credit**

### **District—**

- District-wide safety—Safety projects underway at various campuses (vape sensors, interior and exterior cameras, office redesigns this summer)
  - Sunset Heights will have an office redesign in June. The Art room will be our summer office.
- Budget Committee Update

### **School—2023-24 Budget Allocation & School Account Balances:**

- Maintenance & Operations—\$7,328
- Capital—\$66,035
- Gifts & Donations—\$283
- Tax credit “Greatest Need”—\$24,227 (transfer approved by Site Council has not been made by accounting due to codes)
- Request to move money from “Greatest Need” account (approval needed by Site Council)—
  - None at this time

## **School Safety and Campus Improvements**

### *Safety Discussion:*

- Fire Drills (1 per month)—final drill in May will be early
- Spring Lockdown Drill—April 15 with Officer Thompson

- Spring Shelter in Place Drill—completed
- Safety Committee—final meeting was held, considering new role/purpose  
*Campus Improvements*
- Shade structure installation in April—Shade 'n Net will be on site Mon. 4/29 to start the process and schedule the steps needed to complete this long awaited job
- Replacement casters for cafeteria tables were adjusted as promised
- PTSO ordering door window shades

**For the Good of the Order: Other Areas of Interest/Concern**

*Discussion:*

- Invitation to current members to continue on Site Council next year
- Thank you for volunteering to serve!

**Adjourn (time, motion, second)**

**Motion— Nicole Leo**

**Second— Robert Johns**

**Time: 4:18 Unanimous**